

A meeting of the **OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS)** will be held in **CIVIC SUITE 0.1A, PATHFINDER HOUSE, ST MARY'S STREET, HUNTINGDON, PE29 3TN** on **THURSDAY, 3RD OCTOBER 2019** at **7:00 PM** and you are requested to attend for the transaction of the following business:-

AGENDA

APOLOGIES

1. ELECTION OF CHAIRMAN

To elect a Chairman of the Panel on an interim basis.

2. MINUTES (Pages 5 - 8)

To approve as a correct record the Minutes of the Overview and Scrutiny Panel (Customers and Partnerships) meeting held on 12th September 2019.

Contact Officer: A Green (01480) 388008

3. MEMBERS' INTERESTS

To receive from Members declarations as to disclosable pecuniary and other interests in relation to any Agenda item.

4. APPOINTMENT OF VICE-CHAIRMAN

To appoint a Vice-Chairman of the Panel on an interim basis.

5. NOTICE OF KEY EXECUTIVE DECISIONS (Pages 9 - 12)

A copy of the current Notice of Key Executive Decisions is attached. Members are invited to note the Plan and to comment as appropriate on any items contained therein.

Contact Officer: H Peacey (01480) 388007

6. TREE STRATEGY WORKING GROUP FINAL REPORT (Pages 13 - 16)

Councillors Mrs J Tavener and J W Davies will give the Panel a final update on the work of the Tree Strategy Working Group. An Arborticultural Officer will also be in attendance to explain the revision and proposed structure of the Tree Strategy 2020-2030.

Contact Officer: Cllr Mrs J Tavener (01487) 823082

7. EXCLUSION OF PRESS AND PUBLIC

To resolve:

that the press and public be excluded from the meeting because the business to be transacted contains information relating to the financial or business affairs of any particular person (including the authority holding that information).

8. ONE LEISURE SAWTRY - OPERATIONAL MANAGEMENT (Pages 17 - 26)

A report on One Leisure Sawtry – Operational Management will be presented to the Panel.

Contact Officer: J Wisely (01480) 388049

9. RE-ADMITTANCE OF PRESS AND PUBLIC

To resolve:

that the press and public be re-admitted to the meeting.

10. OVERVIEW AND SCRUTINY WORK PROGRAMME (Pages 27 - 38)

The Overview and Scrutiny Work Programme is to be presented to the Panel.

Contact Officer: A Green (01480) 388008

25th day of September 2019



Head of Paid Service

Disclosable Pecuniary Interests and Non-Statutory Disclosable Interests

Further information on [Disclosable Pecuniary Interests and Non - Statutory Disclosable Interests is available in the Council's Constitution](#)

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Arrangements for these activities should operate in accordance with [guidelines](#) agreed by the Council.

Please contact Mr Adam Green, Democratic Services Officer (Scrutiny), Tel No. 01480 388008/e-mail Adam.Green@huntingdonshire.gov.uk if you have

a general query on any Agenda Item, wish to tender your apologies for absence from the meeting, or would like information on any decision taken by the Committee/Panel.

Specific enquiries with regard to items on the Agenda should be directed towards the Contact Officer.

Members of the public are welcome to attend this meeting as observers except during consideration of confidential or exempt items of business.

Agenda and enclosures can be viewed on the [District Council's website](#).

Emergency Procedure

In the event of the fire alarm being sounded and on the instruction of the Meeting Administrator, all attendees are requested to vacate the building via the closest emergency exit.

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HUNTINGDONSHIRE DISTRICT COUNCIL

MINUTES of the meeting of the OVERVIEW AND SCRUTINY PANEL (CUSTOMERS AND PARTNERSHIPS) held in the Civic Suite 0.1A, Pathfinder House, St Mary's Street, Huntingdon, PE29 3TN on Thursday, 12th September 2019

PRESENT: Councillor T D Alban – Chairman.

Councillors B S Banks, R E Bellamy, S Bywater, Mrs A Dickinson, D A Giles, K I Prentice, Mrs S Smith and Mrs J Tavener.

APOLOGIES: Apologies for absence from the meeting were submitted on behalf of Councillors Mrs S Conboy, S J Criswell and Ms A Diaz.

IN ATTENDANCE: Councillor J M Palmer.

23 MINUTES

The Minutes of the meeting held on 4th July 2019 was approved as a correct record and signed by the Chairman.

24 MEMBERS' INTERESTS

No declarations of interest were received.

25 NOTICE OF KEY EXECUTIVE DECISIONS

The Panel received and noted the current Notice of Key Executive Decisions (a copy of which has been appended in the Minute Book) which has been prepared by the Executive Leader for the period 1st September 2019 to 31st December 2019.

26 CIRCULAR ECONOMY PLASTICS

Marisa Brennan of Charpak Ltd gave a presentation to Members on the circular economy for plastics. The Panel was informed what a circular economy was and how the local plastic circular economy was working in Huntingdonshire. Charpak is based in Huntingdon and employs 120 people.

Members were informed of Charpak's objectives of: reduce waste, recycle more, reuse existing resource and remanufacture new products.

The Panel was informed that the biggest challenge in operating a successful circular economy is tying all the relationships together. It was explained that as HDC operates a mixed recycling system, which is convenient for the resident, this means that the recycling requires sorting in order to extract the plastic

required by Charpak. It was confirmed that the process incurs no extra cost for the Council and that the costs are incurred by the waste contractor and Charpak.

When manufacturing containers, Charpak sources 90% of the plastic from recycled material. The other 10% is virgin plastic, which is plastic which hasn't been used before. It was explained that as Charpak's containers are used in food production, food standards require that 10% of the plastic is virgin plastic. Another reason why Charpak uses a mix of recycled and virgin plastics is that 100% recycled plastic becomes brittle over time, however a mixed plastic means that it can be recycled infinitely.

It was noted that for the circular economy to function effectively, residents require education as to the importance of recycling as it was noted that there is a level of scepticism with the public. The Panel was informed that as recycling in Huntingdonshire is co-mingled, which is a disadvantage for the circular economy as it has to be sorted before cleaned. Contamination is also an issue and it was noted that if the contamination rate is above 7% it incurs a financial penalty. Although Members were informed that contamination rates are better this year when compared to last year.

When asked about the effect that the push on reducing plastic would have upon the plastic supply for the circular economy, Members were informed that it is anticipated there won't be a reduction of plastic in the short term.

It was suggested that Charpak adds 'made in Huntingdonshire' to its containers, however the Panel was informed that this is not possible. Charpak will soon be allowed to put 'made in the UK' and are currently working on a QR code which, when accessed, will explain where the plastic is from.

Deposit schemes as a way of encouraging recycling was raised but whilst it was recognised that a scheme could incentivise some people, the Panel was informed that deposit schemes are not viable. It was noted that virgin plastic is cheaper but that ethically and environmentally it is better to use recycled plastic.

When asked how Members could assist, the Panel was informed that Members can be active on social media by raising awareness. A Member stated that there needs to be a traditional awareness campaign as some residents do not have access, or choose not to access, social media. It was noted that the message should be going into schools and educating the next generation, however the Panel noted that the Waste Minimisation Team do go into schools although it was recognised that more could be done.

In concluding the Panel: recognised the work that Charpak has done; recognised the efforts of the Waste Minimisation Team and Refuse Officers; encouraged all Members of the District Council to be recycling champions and welcomed the offer of a site visit to Charpak.

(At 8.13pm, during the consideration of this item, Councillor J M Palmer left the meeting.)

(At 8.14pm, during the consideration of this item, Councillor J M Palmer entered the meeting.)

27 GROUND MAINTENANCE REVIEW

The Head of Operations presented the Grounds Maintenance Review to the Panel. Members were informed that the internal performance inspections are showing that high standards are being achieved, the number of additional requests has fallen, service call responsiveness is within five days and currently the service is eight staff short. In addition, the service has been delivered this year with a reduced budget.

Discussion ensued over the potential risk that staff shortages could affect standards if the grass had grown more quickly. Fortunately, this year has been dry and therefore the grass has not grown as quick, so the staff shortage has been manageable. When asked about the reason for the shortage, the Panel was informed that the market rate for Grounds Maintenance Staff is around £2-£3k more than what the Council pay and although the Council offer a pension, newer members of staff do not opt to enrol as they prefer to get as much money as possible. Members were reassured that the Council are reviewing a number of options in order to attract and retain staff.

It was noted that the pictorial meadows has attracted positive feedback from park users and have become a welcome addition to the parks.

In summary the Panel: recognised the bio-diversity benefits of the pictorial meadows and noted the number of staff vacancies but recognised that Officers are continually reviewing the package offered. In addition, the Panel requested that an update on the staff shortage is presented before the end of the Municipal Year.

(At 8.34pm, during the consideration of this item, Councillor D A Giles left the meeting and did not return.)

28 LIFELONG HEALTH TASK AND FINISH GROUP - PART ONE FINAL REPORT

With the aid of a report by the Lifelong Health Task and Finish Group (a copy of which is appended to the Minute Book) part one of the Lifelong Health Task and Finish Group's study was presented to the Panel. In introducing the report, the Chairman gave Members an overview of the study and informed them that the perception was that Parish Councils are being done to by the Council as opposed to done with.

The Executive Councillor for Partnerships and Well-Being informed the Panel that the report was welcome, although some elements are already being worked on. The Executive Councillor stated that currently consultation is being undertaken in preparation for a Healthy Open Spaces and Play Strategy. Members were reminded that there is a parks survey and all were encouraged to participate.

The Panel agreed with the recommendations contained within the report and, in addition, it was confirmed that Councillor Mrs A Dickinson will lead part two of the study.

(At 9.12pm, during the consideration of this item, Councillor K I Prentice left the meeting and did not return.)

29 OVERVIEW AND SCRUTINY WORK PROGRAMME

With the aid of a report by the Democratic Services Officer (Scrutiny) (a copy of which is appended in the Minute Book) the Overview and Scrutiny Work Programme was presented to the Panel.

Councillor Mrs J Tavener updated the Panel on the work of the Tree Strategy Working Group. It was confirmed that Councillor Mrs J Tavener and Councillor J W Davies will present a final report in October.

Chairman

NOTICE OF EXECUTIVE KEY DECISIONS INCLUDING THOSE TO BE CONSIDERED IN PRIVATE

Prepared by: Councillor G J Bull, Executive Leader of the Council
Date of Publication: 18 September 2019
For Period: 1 October 2019 to 31 January 2020

Membership of the Cabinet is as follows:-

Councillor Details		Councillor Contact Details
Councillor Mrs M L Beuttell	Executive Councillor for Operations and Regulation	3 Elton Road Wansford Huntingdon PE8 6JD Tel: 01780 784025 E-mail: Marge.Beuttell@huntingdonshire.gov.uk
Councillor G J Bull	Executive Leader of the Council	2 Lancaster Close Old Hurst Huntingdon Cambridgeshire PE28 3BB Tel: 07780 511928 E-mail: Graham.Bull@huntingdonshire.gov.uk
Councillor R Fuller	Deputy Executive Leader and Executive Councillor for Housing, Planning and Economic Development	8 Sarah Grace Court New Road St Ives Huntingdon PE27 5DS Tel: 01480 388311 E-mail: Ryan.Fuller@huntingdonshire.gov.uk

Page 9 of 98

Agenda Item 5

Councillor J A Gray	Executive Councillor for Strategic Resources	Vine Cottage 2 Station Road Catworth Huntingdon PE28 OPE Tel: 01832 710799 E-mail: Jonathan.Gray@huntingdonshire.gov.uk
Councillor J M Palmer	Executive Councillor for Partnerships and Well-Being	143 Great Whyte Ramsey Huntingdon PE26 1HP Tel: 01487 814063 E-mail: John.Palmer@huntingdonshire.gov.uk
Councillor D M Tysoe	Executive Councillor for Digital and Customers	Grove Cottage Malting Lane Ellington Huntingdon PE28 0AA Tel: 01480 388310 E-mail: Darren.Tysoe@huntingdonshire.gov.uk

Page 10 of 38

Notice is hereby given of:

- Key decisions that will be taken by the Cabinet (or other decision maker)
- Confidential or exempt executive decisions that will be taken in a meeting from which the public will be excluded (for whole or part).

A notice/agenda together with reports and supporting documents for each meeting will be published at least five working days before the date of the meeting. In order to enquire about the availability of documents and subject to any restrictions on their disclosure, copies may be requested by contacting the Democratic Services Team on 01480 388169 or E-mail Democratic.Services@huntingdonshire.gov.uk.

Agendas may be accessed electronically at the [District Council's website](#).

Formal notice is hereby given under The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 that, where indicated part of the meetings listed in this notice will be held in private because the agenda and reports for the meeting will contain confidential or exempt information under Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) and that the public interest in withholding the information outweighs the public interest in disclosing it. See the relevant paragraphs below.

Any person who wishes to make representations to the decision maker about a decision which is to be made or wishes to object to an item being considered in private may do so by emailing Democratic.Services@huntingdonshire.gov.uk.or by contacting the Democratic Services Team. If representations are received at least eight working days before the date of the meeting, they will be published with the agenda together with a statement of the District Council's response. Any representations received after this time will be verbally reported and considered at the meeting.

Paragraphs of Part 1 of Schedule 12A to the Local Government (Access to Information) Act 1985 (as amended) (Reason for the report to be considered in private)

1. Information relating to any individual
2. Information which is likely to reveal the identity of an individual
3. Information relating to the Financial and Business Affairs of any particular person (including the Authority holding that information)
4. Information relating to any consultations or negotiations or contemplated consultations or negotiations in connection with any labour relations that are arising between the Authority or a Minister of the Crown and employees of or office holders under the Authority
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings
6. Information which reveals that the Authority proposes:-
 - (a) To give under any announcement a notice under or by virtue of which requirements are imposed on a person; or
 - (b) To make an Order or Direction under any enactment
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

Huntingdonshire District Council
Pathfinder House
St Mary's Street
Huntingdon PE29 3TN.

- Notes:-
- (i) Additions changes from the previous Forward Plan are annotated ***
 - (ii) Part II confidential items which will be considered in private are annotated ## and shown in italic.

Subject/Matter for Decision	Decision/ recommendation to be made by	Date decision to be taken	Documents Available	How relevant Officer can be contacted	Reasons for the report to be considered in private (paragraph no.)	Relevant Executive Councillor	Relevant Overview & Scrutiny Panel
Establishment of Employment Company***##	Cabinet	24 Oct 2019		Oliver Morley, Corporate Director (Services) Tel No: 01480 388103 or email Oliver.Morley@huntingdonshire.gov.uk	3	J A Gray	Performance and Growth
Approval of Council Tax base 2020/21***	Chairman of Corporate Governance and Section 151 Officer	2 Dec 2019		Amanda Burns, Benefits Manager Tel No: 01480 388122 or email Amanda.Burns@huntingdonshire.gov.uk		J A Gray	Performance and Growth

Public
Key Decision - No

HUNTINGDONSHIRE DISTRICT COUNCIL

Title/Subject Matter: Tree Strategy Working Group Final Report

Meeting/Date: Overview and Scrutiny Panel (Customers and Partnerships) – 3rd October 2019

Executive Portfolio: Councillor R Fuller, Executive Councillor for Housing, Planning and Economic Development

Report by: Members of the Tree Strategy Working Group

Wards affected: All

Executive Summary:

The Tree Strategy Working Group was established in September 2017 with the aim of refreshing the existing strategy. Over the course of two years, the Working Group has collaborated with Arboricultural Officers, Ms Tamsin Miles and Mr Adrian Sargeant on refreshing the strategy. A proposed structure of the Council's Tree Strategy for the period 2020-2030 and proposed actions is attached at Appendix 1.

As the aim of the Working Group was to refresh the existing Tree Strategy and that work is now being done, there is therefore no need to continue the Working Group. The Overview and Scrutiny Panel (Customers and Partnerships) will have oversight of the refreshed Tree Strategy as and when required.

Recommendations:

The Overview and Scrutiny Panel (Customers and Partnerships) is

RECOMMENDED

- 1) to discuss and comment on the update provided by Councillor Mrs J Tavener, the lead of the Tree Strategy Working Group.
- 2) to discuss and comment on the progress made by the Arboricultural Officers on refreshing the Tree Strategy.
- 3) to dissolve the Tree Strategy Working Group and regain oversight of the Tree Strategy. Reviewing the strategy as and when required.

LIST OF APPENDICES INCLUDED

Appendix 1: Huntingdonshire District Council Tree Strategy 2020-2030
 – Proposed Structure

CONTACT OFFICER

Name/Job Title: Adam Green, Democratic Services Officer (Scrutiny)
Tel No: 01480 388008
Email: Adam.Green@huntingdonshire.gov.uk

HDC Tree Strategy 2020 – 2030 – Proposed structure.

Topics noted in italics and underlined are new additions to the revised TS and were not included in the 2015 document.

Section / Topic heading	Proposed actions
Introduction	Revised and updated
Background	Revised and updated
Aims / purpose	Revised purpose and aims to reflect the new vision for the strategy
<u>Achievements since 2015</u>	<i>A new section detailing achievements and change sin HDC practices.</i>
Benefits of trees	Revised and updated from 2015 TS
Policy context	Revised and updated
<u>HDC Tree Stock analysis</u>	<i>A full analysis of the tree stock managed by HDC and the state of the district's tree population generally.</i>
<u>How we Manage Tree & Woodlands</u>	<i>To include: Duty of care, public enquiries and risk management, current and future industry practices, tree risk management and recycling of waste</i> <i>Section to also include mgt of HDC trees in our Country Parks and Reserves.</i>
<u>Tree Biosecurity</u>	<i>A new section setting out the importance of biosecurity and how we intend to work towards Govt best practice.</i>
<u>Tree threats / Pests and Diseases</u>	<i>To set out the current threats and how HDC these affect our work.</i>
Planning and development	Revised section to include basic tree and development data.
<u>Tree planting</u>	<i>A new section to set out our long term planting plans and aspirations.</i>
Protected trees	This section is being moved into the main document out of a previously attached guidance note.
Privately owned trees	Revised and updated
Future challenges	Revised and updated
Action Plan	Revised and updated – This will form a key part of the document.
<u>Review period</u>	Revising action plan timescales annual monitoring & reporting
<u>References</u>	
<u>Glossary</u>	
Tree Guidance Notes	The revised TS will also look to remove the Tree Guidance Notes which accompanied the previous strategy and look to condense the information into the bulk of the document.

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By virtue of paragraph(s) 3 of Part 1 of Schedule 12A
of the Local Government Act 1972.

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of the Local Government Act 1972.

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Overview and Scrutiny (O&S) Work Programme 2019/2020

Active Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>Lifelong Health – Part Two</p> <p>Identify ways in which the Council can improve the lifelong health of residents. Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> Identify ways of developing better health outcomes. Discuss with the CCG and Public Health in order to establish if collaboration between the Council, the CCG and Public Health is worthwhile. 	<p>CCG CCC Public Health 'Friends of the Rec' Jayne Wisely Cllr J Palmer Cllr Mrs J Tavener</p>	<p>12th September 2019 – The Panel received the final report of Part One and agreed to continue the study under the guise of 'Part Two'.</p>	
<p>Tree Strategy Working Group</p> <p>Membership</p> <ul style="list-style-type: none"> Cllr Mrs J Tavener (Lead) Cllr B Banks Cllr J W Davies 	<p>At the O&S Panel (Communities and Environment) meeting in September 2017, Members agreed to establish a working group with the aim of refreshing the Tree Strategy and scrutinising the Action Plan.</p>	<p>Andy Moffat Tamsin Miles Adrian Sargeant</p>	<p>5th September 2017 – O&S Panel (Communities and Environment) established the Tree Strategy Working Group.</p> <p>6th February 2018 – Councillor Mrs J Tavener updated Members on the progress of the Working Group.</p> <p>12th July 2018 – The Panel received an update from Councillor Mrs J Tavener.</p> <p>February 2019 – The Arboricultural Officer (Planning) and the Arboricultural Officer (Operations) began liaising with the Working Group in order to review and update the Council's Tree Strategy.</p>	03/10/2019

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Interim Reporting Date
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3rd October 2019 – Councillor Mrs J Tavener will present a final report.

O&S (Performance and Growth) – Active

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
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Delivery of Affordable Housing
(Accelerating the delivery of Affordable Housing across Huntingdonshire communities primarily through Rural Exception Site mechanisms)

- Increase in the number of affordable houses built in the District – positively impacting on the quality of developments.

- To explore methods that maximise the effectiveness of the Council's approach to achieving additional affordable housing provision beyond allocated sites.
- To advise on a strategic programme and range of mechanisms to promote and secure rural exception sites (RES) appropriate to settlement scale and need across the District.
- To explore how RES sites can best be promoted locally, including

Andy Moffat

Cllr Corney (a builder by trade)/Developers

8th January 2019 – The Panel reviewed and agreed the scoping document.

12th February 2019 – The Task and Finish Group met and reminded themselves of the scoping document. Members also discussed the documents presented to them and considered them when planning future work.

12th March 2019 – Mark Deas, Cambridgeshire ACRE, was in attendance to discuss the work of the organisation and the mechanism of Rural Exception Sites (RES). Members are keen to discuss with Housing Associations their development plans for Huntingdonshire.

23rd April 2019 – Mark Hanson, Cross Keys Homes and Ian Jackson, Longhurst were in attendance to discuss RES and opportunities to accelerate the supply of affordable housing.

30th April 2019 – Nigel Finney and John Walton of Luminus were in attendance to discuss ways that HDC and Luminus could accelerate the delivery of affordable housing in Huntingdonshire.

01/10/2019

O&S (Performance and Growth)	Summary of Scope	Advisors	Progress	Interim Reporting Date
<p>Skills</p> <ul style="list-style-type: none"> Increase in educational attainment, and achievement of key skills. 	<p>the role of Ward Members and Parish /Town Councils.</p> <ul style="list-style-type: none"> Combined Authority strategy impacts, particularly advancing recommendations from CPIER. Alignment to future skills and sectoral demand identified through EMSI study. Role of EDGE programme and wider Combined Authority skills and business support advisory services. Relationship to CPBS 'Grand Challenges' outcomes. 	<p>Andy Moffat John T Hill - CPCA</p> <p>CA Business Board / Company CEOs – reasons for locations choices and future workforce aspiration</p>	<p>A final report has been drafted. The report is currently being reviewed by Members and will be presented at a future meeting.</p> <p>Once the Combined Authority has published their skills strategy, Mr John T Hill will be invited to discuss the strategy with Members. To be confirmed</p>	

Prospective Future Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
<p>Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.</p>	<p>1. Reducing isolation</p> <ul style="list-style-type: none"> - reducing age-specific dependency rates by 1 per cent per year would reduce public expenditure by £940m per year by 2031 - reducing the rate of institutionalisation by 1 per cent a year could save £3.8bn. 	Age UK	<p>Identifying opportunities (particularly technology) to deliver key activities identified by Age UK, to address isolation:</p> <ul style="list-style-type: none"> - Creating a new social link - Developing wider social networks - Meeting like-minded people through clubs and groups - Meeting people with similar needs and supporting each other - Using local services and facilities - Changing social attitudes so that users become accepted and valued as full members of the community in their own right. 	<p>Dependent upon outcome of bid for inclusion in CCC digital services programme – Spring 2018</p>
	<p>2. Improving mental health</p> <p>Contributes to addressing:</p> <ul style="list-style-type: none"> - Worklessness - Homelessness - Poor health outcomes - Self-reliance 	CCG	<ul style="list-style-type: none"> - Quantifying the cost and impacts of isolation - Recommendations for our services to address - Designing communities for the future 	
	<p>3. Reducing hospital admissions in over 65's</p>	Sports England/Active Lifestyles/CCG	<p>Identifying non health interventions that can support mental health – e.g. social referral, links to community activities, volunteering activities.</p> <ul style="list-style-type: none"> - Opportunities to improve impact of DFG's? - Assisted collections. Investigate if having an assisted collection is an indicator that a resident may require a DFG. 	

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress	
Homelessness – Investigating the links between homelessness and housing supply. Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.	1. Increase supply of affordable property.	Development Advisor	<ul style="list-style-type: none"> - Closer partnership working with health - Establishing greater community resilience - Engagement with Places for People/Luminus 		
	2. Reduce number of homelessness presentations.	Jon Collen / Helen Brown	<ul style="list-style-type: none"> - Working with Private Sector landlords to understand reasons behind end of AST and incentives to address - Looking to develop options to incentivise Private landlords to take social tenants. - Strategies around use of HMOs - Testing effectiveness of Trailblazer - Testing Homelessness pilot work - Looking at opportunities for partners to signpost and intervene - Taking evidence from best practice providers elsewhere - Working with Registered Providers to maximise housing stock utilisation and fit 		
	3. Increase number of homelessness preventions – solutions that prevent people losing their home	Jon Collen			
	4. Increase number of empty properties brought back into use				
Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,	1. Reducing air pollution	Chris Stopford	<ul style="list-style-type: none"> - Transport options - Natural environment – exploring opportunities to enhance HDC country parks (Hinchbrook / Paxton Pits) 		
	2. Reducing long term flood issues	Environment Agency	<ul style="list-style-type: none"> - Role of Great Fen as a regionally significant habitat / tourism destination 		

O&S (Customers and Partnerships) idea	Objective test ideas	Advisor potential	Suggested Scope	Progress
	3. The community role in grounds maintenance and cleansing	Neil Sloper	- A14 and Cam Ox corridor – actively influencing Govt and key transport agencies on investment pipeline and funding options	
	4. Definition of ‘Place’ and ‘People’ vision for Huntingdonshire		- Exploring the options and Council/communities appetite for scalable growth linked to new infrastructure and ‘healthy places’ with sustainable living choices - Role of Neighbourhood Plans and Market Town Master Plans in promoting and directing employment and housing growth - Influencing long term utility provision – water/power	

O&S (Performance and Growth)

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.	1. Increase in the number of affordable houses built in the District – positively impacting on the quality of developments	Andy Moffat Cllr Corney (a builder by trade)/ Developers	- Review the effectiveness of rural exception sites and 60/40 policy - Explore viability assessment mechanisms to ensure proper value is created form development sites - Review of CIL charging regime and utilisation of funds	
	2. Reduce voids of all types, inc empty homes and RP turnaround times	Homes England	- Relationships with RPs (Registered Providers) and options to increase pace and tenure type of supply plans	
	3. Increase the availability of social housing	Registered Providers	- Utilisation of HDC non-operational land assets to increase supply and generate	

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business	4. Reduce Council spend on Homelessness		system savings (eg reduction in B&B spend.	
	5. Enhanced infrastructure and liveability on developments		- Improving infrastructure on developments to enhance liveability, including digital, environmental – flooding etc, energy use, health land and space for wildlife. Supporting positive transport choices, and community self-reliance.	
	1. A Local Industrial Strategy for Cambridgeshire within which Huntingdonshire is prominent	Andy Moffat / Clive Mason	- Creation of an Investment prospectus for Huntingdonshire	
	2. GVA (Gross Value Added) net increase	CA Business Board / Company CEOs – reasons for locations choices and future workforce aspirations	- Input into a Local Industrial Strategy - Digital infrastructure and Connected Cambridgeshire roll-out across market towns	
	3. Increase in business rates receipts and invest to accumulate utilisation thereof (subject to Govt regs)		- Better Business for All pilot initiative matching regulatory services to advice and promotion - Roads and rail infrastructure investment deal with Govt / CA - Business rates retention and utilisation of AW Enterprise Zone NNRD receipts - Role of strategic sites such as Alconbury Weald in delivering floor space and clusters	
4. Increase average earnings and percentage earnings derived in Huntingdonshire/Cambridgeshire		- Sector analysis - what are the indicators of existing success and productivity. Sectors to nurture and attract. - Understanding locational advantages of Huntingdonshire and investment decisions of business leaders to stay/relocate here.		
5. Opportunities to enhance the Councils industrial portfolio and Corporate Investment Strategy in facilitating,			- Scope and mechanisms for HDC interventions in infrastructure/redevelopment programmes	

O&S (Performance and Growth)	Objective test ideas	Advisor potential	Suggested Scope	Progress
	retaining and securing new business opportunities A package of 'Deals': - HDC & Govt/CA - HDC and Local Councils - HDC and communities			

Closed Studies

O&S (Customers and Partnerships)

O&S (Customers and Partnerships)	Summary of Scope	Advisors	Progress	Outcome
<p>Lifelong Health – Part One</p> <p>Identify ways in which the Council can improve the lifelong health of residents.</p> <p>Identify the benefits of a whole system approach for the Council.</p>	<ul style="list-style-type: none"> Identify what the main health issues facing the residents of Huntingdonshire are (and if there are any problem areas). To discover what leisure activities/provision residents enjoy and/or want. Identify what leisure provision/facilities are most effective. (Investment shouldn't be made in a particular facility if the benefits are minimal.) Discuss with the CCG in order to establish if collaboration between the Council and the CCG is worthwhile. 	<p>CCG CCC Public Health Jayne Wisely Cllr J Palmer Cllr Mrs J Taverer</p>	<p>10th January 2019 – The Task and Finish (T&F) Group met and reviewed the scoping document. Based on the Group's discussion the scoping document is being revised. The revised scoping document will be presented to the Group at their next meeting for approval.</p> <p>7th February 2019 – The T&F Group met and agreed the scoping document. Members planned out the next steps of work and agreed to focus on collaboration with Parish Councils.</p> <p>20th March 2019 – Members visited Little Paxton Parish Council to view their physical activity equipment and learn how they engage with the community. Members had a further meeting on 4th April to discuss key learning points of the visit.</p> <p>8th July 2019 – The T&F Group visited Yaxley Parish Council and discovered what leisure facilities there are and how they engage with the community.</p> <p>31st July 2019 – Members met to discuss their findings, agree the content of the final report and discuss future work programming.</p> <p>12th September 2019 – The Panel received a final report which outlined the Group's recommendations and proposed timetable for future study work.</p>	<p>Members agreed the recommendations within the report and agreed to conduct further study under 'Part Two'.</p>

Ideas

<p>Topics</p> <p>Health – What are the issues facing the young and elderly populations of Huntingdonshire. How can HDC, either with partners or on its own initiative, assist with the health and well-being of residents in the District.</p> <p>Evidence</p> <p>Local Authority Health Profile 2018 published by Public Health England. We have three key indicators where we perform significantly worse than the national average:</p> <ul style="list-style-type: none">- Killed and seriously injured on roads- Alcohol-specific hospital stays (under 18s)- Excess weight in adults (aged 18+) <p>Not significantly worse, but underperforming national average</p> <ul style="list-style-type: none">- Hip fractures in older people (aged 65+) <p>We have a number of projects already underway or receiving support which are directly contributing to these outcomes (Ramsey Think Healthy / Live Healthy project).</p> <p>Support for activity through our leisure centres and for community initiatives such as Park Run. With a new run supported to start in St Neots this year. One Leisure Active Lifestyles Team creating opportunities for social engagement, particularly ageing population, through its class programmes, particularly 'Right Start'</p>
<p>Homelessness – Investigating the links between homelessness and housing supply.</p> <p>Finding triggers for homelessness. Discovering options and opportunities to reduce homelessness in Huntingdonshire.</p> <p>A large amount of work is happening in this space already, as a key corporate priority. Our own net spend on Homelessness is has more than doubled since 2015/16. This is in line with national figures. Housing affordability is an issue locally. With private rentals being very limited within the rates that national benefits pay. Huntingdonshire's average house price increased by 36% in four years from April 2014 and the average household would now need to borrow 7.1 times its income to purchase the average house based on median values.</p>
<p>Environment – What are the environmental (and lifestyle) quality issues facing Huntingdonshire,</p> <p>Evidence</p> <p>2036 Local Plan and associated studies, particularly Infrastructure Delivery Plan</p> <p>Combined Authority strategies and CPIER report</p>
<p>Affordable Housing – Increasing quality of housing developments and increasing supply of Affordable/Social housing – specifically in the villages.</p>

Topics
Wider Economic Environment – How to best position Huntingdonshire as an attractive place to do business

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